In order to receive ILO Job Alerts, you first need to create an account.

How to create an account

From the ILO Jobs home page, click on the Sign Up Now button to create an account.

Complete the mandatory fields (such as email address, name, password for future access). Please note you will need to select your Country/Territory of residence (for example Switzerland), then click on the statement to read it and click the Accept button. If you do not do this, you cannot create an account.
Job Alerts

**To create a Job Alert:** once you have created your account in ILO Jobs, the easiest way to create a Job Alert is to go to one of the **Job category** pages and to create an alert for that Job category. Professional-level vacancies can be found under the “International” and “Development Cooperation” categories.

From the Job category page, click on the **Create Alert** button under the search bar. You can also choose how often to receive Job Alerts.

**To delete a Job Alert:** log into ILO Jobs and you will see the Candidate Profile page. Click on **Options**, then **Job Alerts**. You will then be able to manage and delete your Job Alerts.